



1. When did you acquire the property? \_\_\_\_\_ Has it been family owned for 25-100 years or 100+?
  
2. Briefly describe your property (i.e. topography, streets/ roads, development, historic structures):
  
3. Do you own other property in the immediate area? If yes, then how many acres and what is the proximity to the prospective easement property?  
 \_\_\_\_\_
  
4. Is the property held in trust? If yes, then please provide the name of the trust and name (s) of the trustees.  
 \_\_\_\_\_
  
5. Is there a mortgage on the property or any other liens?  
 If yes, then lender will need to agree to the easement donation.  
 Lender(s): \_\_\_\_\_
  
6. To the best of your knowledge, is there a survey of the property or of any portion of the property?  
 Describe: \_\_\_\_\_
  
7. Do you have a 60-year Title Report or Title Insurance for this property?  
 If yes, then please provide a copy.
  
8. If the property address is not owner-occupied, then are there tenants on the property?
  
9. Describe any plans for future changes in the use of the property or any anticipated new construction.
  
10. Describe any plans for alterations to existing buildings or structures or plans to demolish.

**II. CONSERVATION VALUES ASSOCIATED WITH PROPERTY**

\_\_\_\_ Natural:

- Contain Wetlands?
- Contains lakes or ponds?
- Frontage on tidal waters?

\_\_\_\_ Scenic

- Visible from a public road?
- Visible from a river?
- Visible from a VA Byway?
- Visible from a public recreational waters or greenway or trail?

\_\_\_ Agricultural

Land currently being farmed by the owner?

Land currently being leased for farming?

Land currently farmed not by owner and without a lease?

\_\_\_ Historic

Property and/ or structure located in a National Rural Historic District?

Any structure on the National Register of Historic Places or the VA Landmarks Register?

**III. BUILDINGS AND STRUCTURES**

1. Number of dwellings (houses) on the property: Occupied \_\_\_\_\_ Vacant \_\_\_\_\_ Uninhabitable \_\_\_\_\_
2. Are there any buildings larger than 10,000 square feet in ground area?
3. Do you own your mineral rights (i.e., oil, gas, coal)?

Please complete the table below for all building and structures on the property:

Building/ Structure	Age	Condition	Use

**IV. ATTORNEY INFORMATION (if an attorney has been selected)**

Landowner Attorney:					
Address:					
Phone:		Fax:		E-mail:	

The undersigned applicant understands and hereby acknowledges that regarding proposed conservation easements or other land donations, the Historic Virginia Land Conservancy (HVLC) reserves the right to accept or deny any proposed gift, donation or transfer at any point during its due diligence phase based on its own policies and procedures or other factors deemed relevant by HVLC. The applicant further certifies the information set forth above is true and accurate to the best of applicant's knowledge and that any material change of fact or circumstance thereto shall be made known to HVLC prior to recording the easement.

SIGNATURE: Landowner(s)

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_ Date: \_\_\_\_\_

***NOT LEGAL OR TAX ADVICE: Neither Patrice Sadler nor the Historic Virginia Land Conservancy can provide legal or tax advice, and nothing herein is to be considered professional advice of any sort. Historic Virginia Land Conservancy does not provide services in connection with the preparation of federal tax returns. Materials contained in this communication (including any attachments) cannot be relied upon for purposes of penalty protection or used in promoting, marketing, or recommending any transaction, plan, or arrangement. Readers are responsible for obtaining legal or tax advice based upon their particular circumstances from their own independent professional advisors.***